

HALL OF FAME TITLE AGENCY INC

Hall of Fame Title Agency, Inc. has been chosen to act as escrow agent, for the transaction involving your property referenced above or another property. . In order to facilitate the processing of this escrow, please complete the enclosed Request for Mortgage Information, listing all mortgages against the property.

Some lenders now require the borrower's social security number before they will provide a pay-off quotation. Kindly provide that information where indicated on the request.

If you are aware of any state of Ohio liens that may affect this property, please call our escrow department at the phone number shown above. There will be additional forms for you to complete, per State of Ohio requirements.

If you purchased or refinanced this property in the past 10 years, and obtained an Owner's Policy of Title Insurance, a title insurance re-issue credit may be available to you. Please provide a copy of the prior HUD-1 Settlement Statement or copy of prior title insurance policy to qualify.

Please note that your prompt attention to completing and returning this request will help prevent a delay in your closing.

Sincerely,

HALL OF FAME TITLE AGENCY INC.

File# We, the undersigned owner of

I certify that the following mortgages exist on the caption property and we authorize and instruct HALL OF FAME TITLE AGENCY, INC., to pay in full from proceeds due us. We further authorize and instruct all lien holders, including the State of Ohio, to provide verbal and/or written pay-off quotations to HALL OF FAME TITLE AGENCY, INC. upon their request. We acknowledge that any statement/ demand/ fax fee charged by the lender(s) for written pay-off statements will be included in the final pay-off amount charged to us at closing.

PLEASE PRINT

1st Mortgage Holder:	
Telephone Number:	Loan Number
Address where payments are made:	
Approximate Balance \$ _____	
2nd Mortgage Holder:	
Telephone Number:	Loan Number:
Address where payments are made:	
Approximate Balance \$ _____	
Home Equity Line of Credit? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Other: Mortgage <input type="checkbox"/> Judgment Lien <input type="checkbox"/> Other: _____	
3rd Mortgage/ Lien Holder:	
Telephone Number:	Loan Number:
Address Where Payments are made:	
Approximate Balance: \$ _____	
Home Equity Line of Credit? Yes <input type="checkbox"/> No <input type="checkbox"/>	

If any of the above represents a Home Equity Line of Credit Loan, the following steps are necessary so that HALL OF FAME TITLE AGENCY, INC., may obtain a correct and final pay-off quotation:

1. Submit to Lender in writing your intent to pay-off loan in full. (Copy of the same to be returned to HALL OF FAME TITLE AGENCY, INC at address shown on the cover letter.)
2. Turn in all unused checks and/ or credit cards. (Further instructions may be obtained from your lender.)

4368 Dressler Rd. NW. St. 100 • Canton, Ohio 44718

Phone: 330.492.3300 • Fax: 330.492.3301 • Web: www.hoftitle.com

Email: info@hoftitle.com

If the property you are selling is subject to Homeowners Association or Condominium Association fees and/or dues, please provide the following information:

Name of Association:
Address where payments are sent:
Name of Contact Person:
Phone Number:
Amount of Payment: \$

X
Signature/ Date

Social Security Number

X
Signature/ Date

Social Security Number

Please provide a phone number where we can reach you during the day: _____

Would you prefer to correspond with us via email? If yes, please provide e-mail address:
